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**OPEN TO ELIGIBLE  
JURISDICTIONS ONLY**

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**State Fiscal Year 2012  
Local Emergency Planning  
Committees  
Baseline Grant Application**

**Applications DUE by  
11:59 p.m., Friday, June 03, 2011**

Contact Division of Homeland Security and Emergency  
Management (DHS&EM), Program Support Grants Unit for  
application details at [mva.grants@alaska.gov](mailto:mva.grants@alaska.gov), (907) 428-7000  
or toll free 1-800-478-2337

**LOCAL EMERGENCY PLANNING COMMITTEE**  
**State Fiscal Year 2012 LEPC Funding Application**

**General Information**

LEPC Name
Address
LEPC Project Manager
Telephone
Fax
Email

**Membership**

- Current LEPC membership list is attached.  
Please use the standard *LEPC Membership Roster* form located at <http://ready.alaska.gov/grants.htm>

**Hazardous/ Extremely Hazardous Substances Information**

Total number of facilities in LEPC reporting one or more Hazardous Substances  
*Date of last review of number of Hazardous Substances reporting facilities*  
Total number of facilities in LEPC reporting one or more Extremely Hazardous Substances (EHS)  
*Date of last review of number of EHS reporting facilities*  
Estimated volume of hazardous substances and EHS transported through LEPC  
*Date of last review of estimated volume of hazardous substances or of EHS transported in LEPC*

**Performance of Baseline Requirements in Previous Year**

		YES	NO
1	Has LEPC membership been maintained?		
2	Have rules or bylaws been established and maintained to		
	–Provide for public notification of LEPC meetings and activities?		
	–Conduct meetings to discuss Emergency Operations Plan with the public?		
	–Provide for public distribution of the Emergency Operations Plan?		
3	Have procedures for receiving and processing requests from the public for Material Safety Data Sheets (MSDS) and Tier II information been established and maintained?		
4	Has the LEPC evaluated the need for resources to develop, implement, and exercise the EOP?		
5	Did your LEPC act as an advisory committee to the political subdivisions within the LEPC?		
6	Did your LEPC attend the scheduled LEPCA workshops and/or SERC meetings?		
7	Did your LEPC submit timely quarterly reports to DHS&EM in accordance with Grant Award documents?		
8	Did your LEPC maintain a current list of all facilities within the LEPC required to complete a Tier II report?		

<b>For any "No" answers, please explain below</b>
Attach additional sheets as required

Projected baseline allocation for this LEPC is \$ (See Table A)

**1. LEPC MANAGEMENT**

Please describe the LEPC Management expenses. Not all expenses may be applicable to the management of the LEPC.

All Contractual Services will require DHS&EM pre-approval.

**Support Services**

	BUDGETED COST
Personnel Services	\$
Contractual Services	\$
<b>TOTAL Support Services</b>	<b>\$</b>

**Support Services, Non-Contractual**

	BUDGETED COST
Rent	\$
Electricity	\$
Office Supplies	\$
Postal Services	\$
Printing/Copying	\$
Telephone (Land/Mobile Dedicated to LEPC Only)	\$
Travel	\$
Per Diem	\$
Lodging	\$
Equipment (describe)	\$
Equipment (describe)	\$
Equipment (describe)	\$
Other (describe)	\$
Other (describe)	\$
<b>TOTAL Support Services, Non-Contractual</b>	<b>\$</b>

**TOTAL for LEPC MANAGEMENT \$**

## 2. OUTREACH

Please describe the outreach activities and costs associated with each activity. Not all outreach activity boxes need to be completed. Additional activity boxes may be added if needed.

<u>Outreach Activity Description</u>	
<b>Outreach Activity Costs</b>	<b>BUDGETED COST</b>
Supplies	\$
Promotional Item	\$
Other (describe)	\$
Other (describe)	\$
<b>TOTAL for Outreach Activity</b>	<b>\$</b>

<u>Outreach Activity Description</u>	
<b>Outreach Activity Costs:</b>	<b>BUDGETED COST</b>
Supplies	\$
Promotional Items	\$
Other (describe)	\$
Other (describe)	\$
<b>TOTAL for Outreach Activity</b>	<b>\$</b>

**TOTAL for LEPC OUTREACH \$**

## 3. PREPAREDNESS

Please describe the preparedness activities and costs associated with each activity. Not all preparedness activity boxes need to be completed. Additional activity boxes may be added if needed.

<u>Preparedness Activity Description</u>	
<b>Preparedness Activity Costs</b>	<b>BUDGETED COST</b>
Supplies	\$
Exercise (describe)	\$
Training (describe)	\$
Other (describe)	\$
Other (describe)	\$
<b>TOTAL for Preparedness Activity</b>	<b>\$</b>

<u>Preparedness Activity Description</u>	
<b>Preparedness Activity Costs</b>	<b>BUDGETED COST</b>
Supplies	\$
Exercise (describe)	\$
Training (describe)	\$
Other (describe)	\$
Other (describe)	\$
<b>TOTAL for Preparedness Activity</b>	<b>\$</b>

**TOTAL for LEPC PREPAREDNESS \$**

#### 4. BASELINE COSTS BUDGET SUMMARY

BUDGET CATEGORY	BUDGETED COSTS
1. LEPC Management, Contractual and Non-Contractual	\$
2. Outreach Activities	\$
3. Preparedness Activities	\$
<b>TOTAL BASELINE EXPENSES</b> (this must equal projected SERC Baseline funding amount in Table A.)	\$

Governmental jurisdiction that will administer funds awarded under this program

Jurisdiction/make check payable

Address

City, AK Zip

Phone number

Fax number

Email address

By the signature below, the governmental jurisdiction noted above provisionally agreed to administer funding awarded to the LEPC by the SERC, pending agreement to the terms of the final funding agreement by all parties.

Signature of Authorized Jurisdiction Representative Date

Printed Name and Title

The undersigned certifies this application to be the agreed submittal of the LEPC.

Signature of Chairperson or Person Authorized to Represent the LEPC Date

Printed Name and Title