

**Alaska Division of Homeland Security and Emergency Management (DHS&EM)
Emergency Management Performance Grant (EMPG)
Quarterly Performance Progress Report**

Jurisdiction:	State Grant Number:	DUNS:	Reporting Period:
		EIN:	

Date of Report:	Final Report:
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Certification:
I certify to the best of my knowledge and belief that this report is correct and complete for the performance of activities for the purposes set forth in the award documents.

Typed or Printed Name of Project Manager	Telephone Number
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Signature of Project Manager	Email Address
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Typed or Printed Name of Signatory Official	Telephone Number
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Signature of Signatory Official	Email Address
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A. State EMPG Requirements:	
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	Status
Jurisdictions may be required to provide a spending plan to DHS&EM if at least 45% of awarded funds are not expended	<input type="checkbox"/> - Not Applicable <input type="checkbox"/> - Complete
Update of jurisdiction's Alaska Assessment to be completed by December 31.	<input type="checkbox"/> - In progress <input type="checkbox"/> - Complete
Develop a local jurisdiction multi-year Training and Exercise Plan (TEP) to be submitted to DHS&EM at the Training and Exercise Plan Workshop (TEPW).	<input type="checkbox"/> - In progress <input type="checkbox"/> - Complete
Participate in the state Multi-Year Training and Exercise Plan Workshop (TEPW) to be held in conjunction with DHS&EM's spring Bi-Annual Preparedness Conference.	<input type="checkbox"/> - In progress <input type="checkbox"/> - Complete
Jurisdictions EMPG personnel must complete the FEMA Independent Study Program (ISP) Professional Development Series (PDS) by June 28.	<input type="checkbox"/> - In progress <input type="checkbox"/> - Complete

B. EMPG Grant Assurances	
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	Status
Must ensure federally funded preparedness assistance programs reflect and support National Incident Management System (NIMS) implementation, and must be in full NIMS compliance by having adopted the required compliance. The Alaska Assessment will be the required means to report NIMS compliance.	<input type="checkbox"/> - In progress <input type="checkbox"/> - Complete

Instructions for completing Progress Indicators:
Review the work plan that was submitted and approved for the award of the EMPG grant. In the space provided under 'C. Progress Indicators' you MUST provide supporting status narrative for each in progress or completed item and identify the individual(s) who accomplished the work. The indicated activities must support the hours reported on the quarterly financial report.

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C. Progress Indicators	
Mitigation Plans	Insert Name
Conduct a hazard analysis and risk assessment prior to mitigation plan development.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Develop or enhance all-hazards mitigation plans.	
<input type="checkbox"/> - Not Applicable <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Emergency Management and Operation Plans	Insert Name
Modify existing incident management and emergency operations plans aligning them with the guidelines of Comprehensive Preparedness Guide 101 Version 2 (CPG 101 V2).	
<input type="checkbox"/> - Not Applicable <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Modifying existing incident management and emergency operations plans.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Develop or enhance comprehensive emergency management plans.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Develop or enhance large-scale and catastrophic event incident plans.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	

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Continuity and Administrative Plans	Insert Name
Develop or enhance Continuity of Operation (COOP) and Continuity of Government (COG) plans.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Develop or enhance financial and administrative procedures for use before, during, and after disaster events in support of a comprehensive emergency management program.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Whole Community Engagement and Planning	Insert Name
Develop or enhance emergency management and operations plans to integrate citizen, volunteer, and other non-governmental organization resources and participation.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Provide training and other support as necessary to assist local jurisdictions to further develop preparedness through community, school, private sector, and business outreach.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Build new partnerships to expand planning and citizen capabilities.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Community-based plans to advance "whole community" security and emergency management.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	

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Whole Community Engagement and Planning (Cont.)	Insert Name
Public education and awareness on emergency management and preparedness.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Plans to foster public-private sector partnerships.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Brief civic groups and senior citizens on local hazards and family preparedness plans.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Conduct awareness, individual response training, and evacuation drills in schools.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Conduct workshops on the local Emergency Operations Plan (EOP) or Emergency Response Plan (ERP).	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Arrange for disaster preparedness and response information to be included in utility bills, or as inserts in the local newspaper.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	

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Whole Community Engagement and Planning (Cont.)	Insert Name
Publish emergency preparedness information in the local telephone directory.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Prepare an emergency preparedness calendar for distribution throughout the community.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Work with Local Emergency Planning Committee (LEPC) (where LEPC exists).	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Public education and awareness.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Develop or formalize agreements through letters or memorandums of understanding (MOU) to clarify mutual expectations, if existing, with local agencies or private organizations that can assist with emergency planning preparation, response, or recovery	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Develop intra-state mutual aid agreements that encourage building partnerships across all levels of government, tribal organizations, non-governmental organizations, and private entities in neighboring jurisdictions.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	

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Whole Community Engagement and Planning (Cont.)	Insert Name
Program evaluations.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Resource Management Planning	Insert Name
Develop or enhance logistics and resource management plans.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Develop or enhance volunteer and donations management plans.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Evacuation Planning	Insert Name
Develop or enhance evacuation plans, including plans for: alerts and warning, crisis communications, pre-positioning of equipment for areas potentially impacted by mass evacuations, sheltering, and re-entry.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Pre-Disaster Recovery Planning	Insert Name
Disaster housing plans: such as create or support a local disaster housing task force and develop or enhance local disaster housing plans.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Pre-event response, recovery, and mitigation plans in coordination with state, local, and tribal governments.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	

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Pre-Disaster Recovery Planning (Cont.)	Insert Name
Develop and enhance other response and recovery plans.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Recovery Planning	Insert Name
Develop or enhance long-term recovery plans.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Training and Exercise	Insert Name
Develop, update, enhance, or conduct exercise activities.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Develop, update, enhance, or conduct training activities.	
<input type="checkbox"/> - Not Applicable/ <input type="checkbox"/> - In progress / <input type="checkbox"/> - Complete	
Additional EMPG Program Related Activity	Insert Name
Additional EMPG program eligible activity described within the EMPG work plan.	