



ALASKA PARTNERSHIP FOR INFRASTRUCTURE PROTECTION

Charter

March first, two thousand and thirteen

A. Name

The official name designation shall be the Alaska Partnership for Infrastructure Protection, hereinafter APIP.

B. Purpose

Currently, the APIP is a public-private partnership established to address any type of all-hazards disruptions albeit natural or man-made to critical infrastructures through an integrated team approach. Partnership purpose also includes the transition into a private-public organization. APIP works to integrate the private sector critical infrastructure owners into the municipal, state, and federal emergency preparedness process. APIP's purpose is to improve collaboration and interoperability with respect to the following:

- Information sharing / Information Management
- Planning and response process improvement
- Resource Management / Resource Typing
- Infrastructure sector characterization to understand vulnerabilities, dependencies, and single points of failure
- Cyber security
- Continuity of operations planning
- Team building and partnering

To accomplish these broad mission areas, APIP may:

- Conduct infrastructure analysis to determine sector vulnerabilities
- Establish infrastructure maps
- Share infrastructure information with APIP partners and other parties as required
- Provide a planning and response environment for critical infrastructure resource holders
- Develop internal communications procedures
- Make recommendations for priorities of protection
- Make recommendations for priorities of support and recovery
- Conduct various types of internal exercises and training opportunities

C. Background

Operations regarding all-hazards disruptions are conducted through an interagency and private sector process. The private sector owns the majority of all critical infrastructures and therefore must be fully engaged in the collective security process. In order for this integration to work effectively, the private sector must provide consolidated recommendations reflecting systems analysis and infrastructure sector consensus on the recommended course of action. APIP provides a forum where analysis and information sharing procedures can be developed.

D. Membership Roles and Responsibilities

Information sharing and protection of that information is a fundamental tenet of APIP. Some members, however, may not be able to share infrastructure information at the same level as other members. APIP partners recognize these limitations and attempt to emphasize the information sharing process and analysis rather than accuracy of the information content. To the degree possible, APIP will collect and maintain accurate data for emergency response contingencies.

- APIP partners are expected to protect member information as if it was their own.
- APIP partners are encouraged to provide periodic overviews of their operations and how it relates to other sectors.
- APIP partners are encouraged to support training and exercise opportunities as offered.
- APIP partners are encouraged to conduct sector specific business within the APIP framework and relate summarized results to the general membership
- APIP partners are encouraged to participate in APIP governance and program activities
- APIP partners will be represented by one security and one operations manager/supervisor per each organization at APIP meetings, exercises, and contingencies. APIP partners may designate one alternate security and one operations manager / supervisor in the event the primary seated members can not attend APIP meetings, exercises, and or contingencies.

E. Governance

APIP's membership is a collaboration of volunteer organizations. At present, the meeting agenda is organized by a central planning team consisting of a private-sector nominated Co-Chairperson, and the Co-Chairperson Representative from the State Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management (DHS&EM). The APIP management structure consists of the following:

Private Sector Co-Chairperson

- The position of private sector Co-Chairperson is voluntary and is reserved for a nominated private sector member of the partnership. The duties include supporting the DHS&EM Co-Chairperson with APIP charter strategies, responsibility for the meeting

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agenda, yearly calendar, and assist in transition to successor, while executing external and internal coordination.

Public Sector Co-Chairperson

- Due to connecting APIP directly to the State Emergency Operation Center, DHS&EM has volunteered to hold the position of public sector Co-Chairperson. The duties include supporting the private sector Co-Chairperson with all APIP functions, logistics of meetings and exercises, updating member rosters, executing and follow-up on annual and monthly agendas, meetings with partnership members when appropriate, maintain Information Sharing mechanism HSIN and acting liaison to State Emergency Operation Center.

Support Group

- Staff support from DHS&EM, and APIP members as required
- Works staff actions for Chairperson
- Represent APIP at interagency and classified meetings

APIP Membership

Membership to APIP will be open to infrastructure owner/operator, those with governance over the infrastructure/sector, or government entities that depend upon the infrastructure. Entities that have no direct affiliation with infrastructure/sector, through ownership, governance or dependencies, do not meet qualification for membership and/or participation for APIP. Both Co-Chairs have the discretionary authority to address additional membership and/or participation issues.

APIP members will review, periodically, the need to add or modify structure and operating procedures to improve effectiveness. Charter changes will be addressed and implemented by APIP management until partnership successfully transitions into private-public organization.

F. Vision of APIP

APIP will elect a private sector Co-Chairperson who will lead the organization for a one year period. The desire is to have the private sector facilitate and lead the APIP organization. Each APIP partner firm has one vote. A slate of candidates for the Chairperson will be compiled during the spring and provided to the membership in April. Elections will be held in May. DHS&EM and will continue to proceed as support staff for the private sector Co-Chairperson.

Private Sector Co-Chairperson

- Serves a one year term and is elected annually at the May meeting
- Represents the private sector
- Assumes Chairperson duties at the completion of one year

Public Co-Chairperson

- APIP Co-Chairperson is elected by DHS&EM staff
- Supports the private sector Chairperson

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Sector Leads & Sector Meetings

As APIP continues to grow in private sector membership, specific sector meetings, or work groups/task forces, may be desired. These sector meetings will be led and facilitated by sector leads as nominated by APIP Chair and co-Chair until successful transition into a private-public partnership. In case of a disruption regarding any type of all-hazards, the Chairperson and/or Co-Chairperson will contact the sector leads to initiate information sharing participation and sector analysis.

Sector Leads

- Assist Chairperson and Co-Chairperson in communicating with individual firms
- Coordinate sector activities
- Elected by sector partners for one year term

Chapters

As APIP continues to grow, the interest for agendas specific to geographic nature of infrastructure will increase. As per requests, chapter inceptions will be coordinated and initiated by APIP management.

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Culmination through communication is and has been the lasting legacy of APIP. "Now join your hands, and with your hands your hearts." The most vital revelation of APIP's foundation is cooperation. Part of the passion inherent to this partnership comes with the constant acknowledgment of our mission purpose: to maintain the continuity of a prosperous Alaska, amidst the threat or occurrence of disaster.

Alaska is globally known for its vast natural resources and strategic location, and therefore engenders national attention. With our diverse partnership of global corporations, Alaskan companies, and government agencies, we recognize this responsibility and serve to continue our forward momentum in designing services and strategies for the resiliency of our state infrastructure.

