

SERC All Hazards Planning Committee
September 15, 2008 Meeting Minutes

I. Call to Order

Call to order was conducted at 10:00 a.m. Those present for the meeting at the University of Alaska, Fairbanks Burtovich Building were the following:

Cam Carlson, University of Alaska
Warren Cummings, Alaska Fire Chiefs Association
Pete Petram, ANTHC
Alan Wien, DEC
Lisa Witzleben, DMVA
David Kang, DMVA
Andy Jones, DMVA

Those attending via teleconference were:

Robert Forgit- FEMA AK Area Office
Mary Goolie, EPA
Kattaryna Stiles, Municipality of Anchorage
Rod Hoffman, Alyeska Pipeline

II. Welcome and Introductions

Welcome and introductions were done by members attending the meeting.

III. Approval of Previous Meeting Minutes

Pete Petram mentioned that on page four of the July minutes; DCCED was typed as “Department of Congress”. David will provide correction and will post the minutes via the SERC AHPR Committee website found on www.ak-prepared.com.

Warren Cummings motioned for approval of Minutes from the July meeting and Pete Petram seconded the motion. There was unanimous approval by committee members, no discussion followed.

IV. Consent Agenda

Agenda approval for September 15, 2008 was entertained by David Kang. **Pete Petram motioned and Warren Cummings seconded. No objection was made by the committee members. Agenda was passed without comment.**

V. DHS&EM Update

David Kang provided a brief synopsis of current events impacting DHS&EM operations. The focus for the whole division, in late August, was on response and operations. The 2008 Tanana Flood was actually a statewide event that encompassed impacted areas from the NW Arctic to Interior Boroughs. Response activities were focused on the threat and response to flooding. The Governor did a state disaster declaration and the event is now going through the Federal disaster process. Robert Forgit mentioned that the FEMA Region X disaster operations and recovery teams have been engaged with the state officials. Robert expects 15-20 people from FEMA to assist in the recovery process. Kattaryna Stiles asked if there was any information regarding whether the disaster will go forward with a Federal Declaration. David and Robert mentioned that the disaster is currently State declared.

The Fall Sea Storm season is upon the State, particularly in the NW Arctic area of the State. In particular, with the forming of the Six Communities in Peril last year there will be high visibility on Kivalina, Newtok, Shishmaref, Shaktoolik, Koyukuk, and Unalakleet. The 2008 Fall Sea Storm Guide has been published with hard copies sent out to select communities and available to the public via the DHS&EM website.

In light of the 2008 Tanana Basin flooding, there is mitigation planning as well as project activities that the Division can bring to the effected communities and to the State in general. Mitigation is activities such as planning and projects that will reduce the threats to communities and populations. The mitigation group is now encompassing a homeland security element in the assessment of hazard.

FEMA at Region X has been focusing on assisting Region VI for the hurricane Gustav and Ike response. As a result, activities that have an Alaskan component have been postponed due to the lack of personnel. The State of Alaska through the EMAC system has deployed a search and rescue helicopter package provided by the Air National Guard. Activities affiliated with the FEMA Region X, Regional Interagency Steering Committee such as the Gap Analysis and the Planning initiatives have been pushed back until Region X staff reconstitute. Robert Forgit echoed the summary that David briefed. Kattaryna asked if public health resources were deployed; David said that those were requested but none were deployed as of the meeting. He mentioned that resources in Alaska are expensive because of the transportation costs associated with the deployment.

VI. Old Business

a. Current Plans for Review

- i. The Alaska TPDFD has been on hold due to the conflicting priorities with Alaskan Command and FEMA Region X. Currently, the efforts will be lead by ALCOM supported by FEMA. Ultimately, FEMA's AK Area Office would like to utilize the TPDFD for the federal partners in Alaska. Robert and David will meet with Layne McDowell to re-energize the efforts of this workgroup.

- b. Homeland Security Information Network (HSIN). DHS&EM is using HSIN for future planning. Committee members should have access to HSIN and be on the site for familiarity. DHS&EM will be using this platform for plans, operational planning, and intelligence gathering. Expect to see this committee utilize HSIN for information dissemination starting with the next meeting packets. If committee members need additional training, need access, or have questions please contact David Kang.
- c. Next Strategic Document. The efforts to the Strategic Document have been placed on hold due to the statewide flooding. A rough draft has been completed and efforts will be restarted during this quarter. The products are too immature at this stage to publish, but expect something to a select folks by the next meeting for review. If those in the committee are interested, please contact David Kang.
- d. SERC/LEPC meeting format. As mentioned in the previous meeting, a week has been dedicated for activities during the SERC/LEPC meetings. With a kick off at the Ti-Annual Preparedness Conference in Fairbanks, DHS&EM will partner with other agencies to provide a more robust menu of activities for outreach, training, and planning to occur during the week of the SERC/LEPC meetings. The conference will be on the disaster management cycle, the meeting in January will be focused on resiliency, and the meeting in May will focus on after-action and verification.
- e. COOP/COG activity. Expect more COOP/COG/Continuity of Business activities from the State. As the lead planner, Brian Fisher has been designated to provide continuity lead and support for all of the State. As with the State plan, activities have been postponed due to the Tanana Basin Flooding in August.
- f. Gap Analysis. Lisa Witzleben stated that Gap analysis activities will be based on the efforts from Municipality of Anchorage. The state as well as FEMA Region X is prepared to provide the support Anchorage needs with the Gap analysis. The State of Alaska is emphasizing in the qualitative analysis before providing the FEMA based quantitative information. David mentioned that Gap and TPDF are resource management activities from the State's perspective. He mentioned that both the Gap and TPDF are worthy concepts to pursue but activities must be within the context of mutual benefits.

David asked if committee members were aware of any resource typing efforts. He mentioned that at the Federal level, resource typing has been initiated but follow up action has to occur. Resource typing is a complex process with multiple variables at the local, state, federal, and private industry to consider. As a result, the federal efforts have been focused on typing personnel. Warren Cummings commented that resource typing should further be defined and clarified by the Federal government before any efforts are done at the state level. Both Robert Forgit and David Kang commented that they will be addressing the

comment to Region X; David through the RISC Planning Sub-committee and Robert through the Region X Logistics Planner. Mary Goolie commented that resource typing has been going underway from an EPA perspective. Alan Wien and Rod Hoffman mentioned that there is limited resource typing both in the environmental response side and the private spill response side.

VII. New Business

i. Plans Review

1. City of Nome EOP. Some committee members have made comments on the Nome EOP. The current comments are that the plan is a rudimentary plan that allows it to be easily read. However, the plan fails in meeting the basic and best practices elements needed in an EOP. David has asked the members to review and provide comments to him per the SERC AHPR Committee charter.
2. Mat-Su Borough EOP. Some members have not read the Mat-Su EOP so no discussion on this plan was done. David will re-send the plan again to the committee members. Please provide comments before the next SERC AHPR Committee meeting (November 12th).

ii. Planning Topics

1. Comprehensive Planning Guide (CPG). David briefed that the CPG is a planning methodology that FEMA has developed based off of the military planning one. This document has replaced the SLG 101. He has made copies available to the AHPR Committee members electronically for review and situational awareness.
2. Integrated Planning System (IPS). Like the CPG, the IPS is another planning process that was developed by FEMA based on a military model. This product is primarily for Federal agencies in their deliberate planning.
3. Status of the RISC. RISC activities have been postponed due to FEMA Region X responding to support Region VI's response to Hurricane Gustav and Ike.
4. AIMS. Rod Hoffman mentioned that Alyeska Pipeline Co is in the process of AIMS and has offered support to those interested in AIMS. For those interested, he can be contacted directly.

VIII. Other Reports

Cam Carlson asked if there was interest in an informal presentation to the SERC AHPR Committee on emergency, crisis, and alert communications. He would provide a briefing on some of the University of Alaska's communication strategies.

Warren Cummings motioned to have Cam Carlson to present a PowerPoint

presentation at the next committee meeting. Lisa Witzleben seconded. No discussion or dissent followed. David asked for a draft of a Power Point presentation two weeks prior the next meeting.

IX. Comments

No comments were made by committee members.

X. Next Meeting

David proposed that the next meeting be 10:00 a.m. November 12th in Anchorage at the FEMA Region X Annex Building. No comments were forwarded for discussion.

XI. Adjournment

David entertained a motion to adjourn. **Pete Petram motioned, Warren Cumming seconded the motion. Motion passed without dissent.** The meeting adjourned at 11:05 a.m.