

SERC All Hazards Planning Committee
November 12, 2008 Meeting Minutes

I. Call to Order

Call to order was conducted at 10:00. Those present for the meeting at U.S. Federal Building, Conference Room 154 were the following:

Tracy Mathews, Federal Aviation Administration
Alan Wien, DEC
Robert Forgit, FEMA AK Area Office
Ramona VanCleve, FEMA AK Area Office
Bob Isenberg, DCE
Kattaryna Stiles, Municipality of Anchorage
John Ramsey, DMVA
Lisa Witzleben, DMVA
Brian Fisher, DMVA
Kim Pontbriand, DMVA
Mark Roberts, DMVA
Andy Jones, DMVA
Casey Cook, DMVA

Those attending via teleconference were:

Ted Smith, DHSS
Pete Petram, ANTHC
Dwayne Dvorak, Kodiak Island Borough

II. Welcome and Introductions

Welcome and introductions were done by members attending the meeting.

III. Approval of Previous Meeting Minutes

David asked for a motion for comments or approval of the meeting minutes. No comments were provided for discussion. **Kattaryna Stiles motioned for minutes approval; Lisa Witzleben seconded. No discussion followed, minutes were approved.**

IV. Consent Agenda

Agenda approval for November 12, 2008 was entertained by David Kang. **Lisa Witzleben motioned and Robert Forgit seconded. No objection was made by the committee members. Agenda was passed without comment.**

V. DHS&EM Update

David Kang provided a brief synopsis of current events impacting DHS&EM operations within the near future. Traditionally during the late fall and early winter months, DHS&EM operations focuses on Fall Sea Storms. With the exception of the August disaster events in the Arctic and Interior Alaska, activities related to Fall Sea

Storms have been fairly quiet. Mark Roberts commented that some of the immediate, operational protective measures by coastal communities such as Hesco barriers were not effective. Impacts to the community due to Fall Sea Storms are still a concern. Andy Jones commented that the Governor's multi-agency Immediate Action Workgroup is addressing the immediate term as well as the longer term issues that impact communities as a result of climate changes.

Due to high fuel prices and other macro economic factors, several smaller communities have also been impacted by fuel shortages within the past few years. Because of the high visibility, multiple agency preventative community planning has mitigated the need for communities to reach a disaster declaration stage.

John Ramsey provided a brief updated on the 2008 Tanana Basin Flooding State and Federal Disaster. As of this meeting, there are 11 eligible applicants for Public Assistance with approximately 60 project worksheets totally an estimated \$10 million. The Joint Field Office has been open for approximately five weeks and plans to close in the next two weeks for the holiday and re-open back up on January.

Mark Roberts commented that the mitigation activities associated with the disaster is undergoing with the finalization of the Hazard Mitigation Grant Program opportunities to occur in about 90 days. DHS&EM Mitigation staff has been working on grant activities that will allow communities the opportunity to complete a hazard mitigation plan. The mitigation staff is working on completing 45 plans through various means and methods. Kattaryna asked if HMGP could be used for updates in plans. Mark answered that it does qualify.

Through direct assistance, the Mitigation staff has provided communities state-managed mitigation planning activities. Mark stated this would allow qualification of disaster assistance, hazard analysis of communities, and a start of the planning process. Updated for communities every five years, the planning strategy is annually assessed for efficacy and effectiveness. The State of Alaska has three years to update the plan and the mitigation staff is preparing for the update to the plan.

David mentioned that the department is taking an all-hazards approach towards risk and vulnerability assessments by combining the homeland security centric security vulnerability assessments and the traditional emergency management hazard risk analysis. The initiative was first done through the community of Juneau last month.

VI. Old Business

a. Current Plans for Review

- i. Alaska TPF. Robert Forgit would like to see action on this project. Although much discussed, the Alaska TPF needs to be addressed into a product or deliverable. Lisa Witzleben commented that DHS&EM and JTF-AK planners met last week to begin a process to formalize and synchronize complimentary work. One of the initiatives was TPF. Lisa mentioned that she

expects FEMA AK Area Office and JTF-AK to provide the leadership for this initiative; but will follow through on the initial set up and assistance. A workgroup meeting is scheduled after the committee meeting with FEMA Area Office and DHS&EM to further coordinate.

- ii. Mat-Su Borough EOP. No comments were made to the Committee that needed addressing.

- b. COOP/COG Activity. As the lead for continuity planning, Brian Fisher has developed a COOP/COG workgroup to synchronize activities and share resources. The initial kick off meeting was held on November 3rd via teleconference. Multiple local, state, and federal partners were involved in the kick off meeting. There were various levels of expertise amongst the members and Brian expects to have the membership grow. The state has two initiatives towards COOP/COG: internal, through a RFP and external, through the work group. January has been designated a culminating month for training and outreach activities regarding COOP/COG. University of Maryland will be providing a COOP class at the Juneau SERC/LEPC Preparedness Conference. COOP is also the focus of APIP in January. If any committee members have any questions regarding COOP/COG, Brian Fisher will be happy to assist.

- c. Gap Analysis. Lisa Witzleben commented that the Gap analysis is moving along on two fronts. The first front is in assisting the Municipality of Anchorage in the new direction of completing the qualitative/quantitative Federal Gap analysis. Robert Forgit mentioned that FEMA AK Area Office has Ramona VanCleve to assist in the Anchorage Gap Analysis. This combined local, state, and federal gap team is scheduled to meet November 21st. The second front is a gap analysis done on a statewide level. Focused initially on qualitative methods which will migrate towards a quantitative analysis through NIMS, this statewide effort is linked towards resource management. This also includes working on the TPFD. Robert Forgit commented that this is good for the group but action needs to occur for this initiative.

VII. New Business

- i. Plans Review
 - 1. Two plans need to be reviewed prior to the next SERC AHPR Committee meeting in January. They will be the North Slope Borough Plan and the Crystal Dams Emergency Response Plans. David reminded the committee members that they need to provide comments for the plans per the Charter.
- ii. Planning Topics
 - 1. NIPP. Federal DHS published a second version of the National Infrastructure Protection Plan. David mentioned that the document has some elements of effects based planning as well as the traditional eighteen infrastructure

sectors. The NIPP initiatives are being pushed through the AK Partnership for Infrastructure Protection, which is now chaired by DHS&EM.

2. AK Partnership for Infrastructure Protection. Lisa Witzleben mentioned that DHS&EM has taken over the Chair position from DoD. The APIP future topics will be information management, Continuity of Operations and Business, followed by Cyber security. For the next meeting, APIP will focus on introductory training on Automated Critical Asset Management System (ACAMS). The APIP working season is from September to May.
3. Emergency Management and Climate Change. Andy Jones briefed that the Governor's Immediate Action Workgroup (IAW) is active again. The IAW is looking at finding additional projects that may assist in the finding sustainable solution sets for communities impacted by climate change. DHS&EM has selected a contractor to provide a suite of emergency plans; the contractor is at Shishmaref currently doing their kick off coordination meeting.
4. Air Space Coordination. The Air Space Coordination group started by DHS&EM partnered with JTF-AK has completed

VIII. Other Reports

Kattaryna Stiles commented that the Municipality of Anchorage will be doing their annual review of their EOP. Anchorage does not expect this review process to provide any significant changes or revisions to the existing EOP.

IX. Comments

Mark Roberts mentioned that DHS&EM has tentatively scheduled HAZUS awareness/introductory training January 28th from 8-5 p.m. at the SECC. He will be the POC for those interested in attending the class.

X. Next Meeting

David proposed that the next meeting be 10:00 a.m. January 20th in Juneau as part of the SERC/LEPC Preparedness Conference. The place is to be determined at a later time. No comments were forwarded for discussion.

XI. Adjournment

David entertained a motion to adjourn. **Brian Fisher motioned, Robert Forgit seconded the motion. Motion passed without dissent.** The meeting adjourned at 11:05 a.m.