

SERC All Hazards Planning Committee
May 13, 2008 Meeting Minutes

I. Call to Order

Call to order was conducted at 11:00. Those present for the meeting at the U.S. Federal Building, Anchorage Annex were the following:

Michele Altieri- FEMA AK Area Office
Warren Cummings, Alaska Fire Chiefs Association
Barry Wilson, DPS
Larry Iwamoto, DEC
Mary Goolie, EPA
Lane McDowell, ALCOM
Tom Wilder, ALCOM
Brian Fisher, DMVA
Lisa Kern, DMVA
Andy Jones, DMVA
Kim Pontbriand, DMVA
David Kang, DMVA
Pete Petram, ANTHC

Those attending via teleconference were:

Cam Cameron, U of AK
Martin Maricle, DNR

II. Welcome and Introductions

Welcome and introductions were done by members attending the meeting.

III. Approval of Previous Meeting Minutes

Warren Cummings motioned for approval of Minutes from the March meeting and Michele Alteri seconded the motion. There was unanimous approval by committee members, no discussion followed.

IV. Consent Agenda

Agenda approval for May 13, 2008 was entertained by David Kang. **Martin Maricle motioned and Michele Altieri seconded. No objection was made by the committee members. Agenda was passed without comment.**

V. DHS&EM Update

David Kang provided a brief synopsis of current events impacting DHS&EM operations. The multi-agency River Watch operation is the main operational focus for DMVA, DHS&EM the past month. Briefed by Claude Denver during the last meeting, the River Watch program is underway within two current rivers- Yukon and Kuskokwim. Two Divisions (Kusko and Upper Yukon) from the DMVA, DHS&EM and National Weather Service (NWS) are actively surveying the respective rivers. Generally, the river break up has been favorable. No major flooding has occurred nor

has there been any major resource request. The State Emergency Coordination Center (SECC) has been in activated at level 2 and has been producing daily Sit Rep specific to River Watch.

Since the last meeting, Juneau has declared a local disaster for the avalanche event that disrupted their power infrastructure. The State of Alaska Disaster Policy Cabinet met and recommended to the governor that the declaration did not meet the qualification for disaster funding.

VI. Old Business

a. Current Plans for Review

DMVA, DHS&EM introduced two plans for the Committee to review: NW Arctic Borough and the Cross Roads Medical EOPs. Warren Cummings and Tom Wilder wanted clarification on how to review plans. Warren mentioned that the NW Arctic Borough plan was cumbersome and time consuming due to the large volume. David clarified that the intent is to: familiarization on the various plans and to provide subject matter expertise input that the various members' organization reside in. Discussion revolved around if there can be some guidance to the members to what content the Committee members should be focused on. David mentioned that he will have DMVA, DHS&EM staff provide guidance in terms of content to be reviewed.

b. Charter. The Charter document was reviewed by members; David thanked Michele Alteri for drafting the content for the Charter. Warren Cummings and Martin Maricle added clarification as editing. The final draft with corrections will be addressed at the next meeting. **David Kang has asked Michele Alteri to make the changes.**

c. HSIN. David Kang briefed that attempts to upload various plans were not successful due to upgrades in HSIN. Technical maintenance prohibited uploads at the time DHS&EM was ready to load some of the base state plans. Expect to see the upload of plans and training to HSIN in June. Also, David Kang emphasized to get a user account in HSIN and that he would provide training for HSIN in the near future.

VII. New Business

a. Priority of Work

The priority of work for this committee remains the same. They are 1) review of plans related to emergency management and response, 2) discuss planning topics or initiatives, and 3) assist in the cataloging of existing emergency management and response plans.

- i. Reviewing Plans- David Kang entertained committee members for any additional plans to be reviewed by the committee.
- ii. Planning Topics- David Kang asked the committee members if there were any planning topics they would like to discuss. Michele Altieri

introduced the TPFDL for review. The TPFDL is being introduced as part of the Federal Gap Analysis initiative that is undergoing for Alaska. Michele would like to see some input from members. David mentioned that he did provide a basic outline and expected that this committee would actively contribute in the authorship of the document.

iii. Cataloging Existing Plans- David would like to see additional input on the cataloging of existing plans. Utilizing HSIN and ACAMS, David would like to see a more synchronized platform of managing, accessing, and sharing existing plans.

b. Comprehensive Community Planning in response to the Governor's Immediate Actions Workgroup (IAW). Andy Jones spoke for DMVA, DHS&EM regarding the six communities in peril: Shishmaref, Kivalina, Newtok, Unalakleet, Shaktoolik, and Koyukuk. DMVA, DHS&EM has hired Andy to concentrate on a suite of emergency plans to include Emergency Operations Plans, Emergency Evacuation Plans, and Hazard Mitigation Plans for the six communities. Also included is the training and exercise components to make the planning efforts more comprehensive than documentation. The long term goal is to develop this planning process statewide. Tom Wilder suggested and Andy agreed to taking a look at the DoD aerial evacuation protocol as a guide for the planning process. Mary Goolie asked if the communities were aware of the IGAP plans. Andy responded that EPA is welcomed to assist in the planning efforts.

c. Next Strategic Document

David Kang remarked that the next strategic document will be more comprehensive than the current emergency response plan. Although there will be a response document, the new strategic document will include more doctrine as well as a more comprehensive approach in strategic direction of DHS&EM activities. Specifically, it will include preparedness components, continuity management, and reconstitution and recovery.

VIII. Other Reports

No other reports were addressed.

IX. Comments

David Kang mentioned that Dan Monteleone has accepted a new position at the Municipality. David asked the members to see if they can canvas their contacts to solicit interest for membership. Specifically, he would like to see private industry involved. No further comments from the committee members.

Cam Carlson mentioned that the University of Alaska is applying for a higher education grant involving training and outreach for the various University campuses as well as the communities.

Martin Maricle commented that State of AK DNR is preparing for their fire season. Currently, they are monitoring some grass fires but will expand operations as needed.

The following are action items for the next meeting:

1) Adjust the charter for final approval.

X. Next Meeting

David also suggested that the next meeting will be July 16 at 10:00 at the Anchorage, Federal Building Annex.

XI. Adjournment

David entertained a motion to adjourn. Michele Alteri motioned, Tom Wilder seconded the motion. Motion passed without dissent. The meeting adjourned at 11:30 a.m.